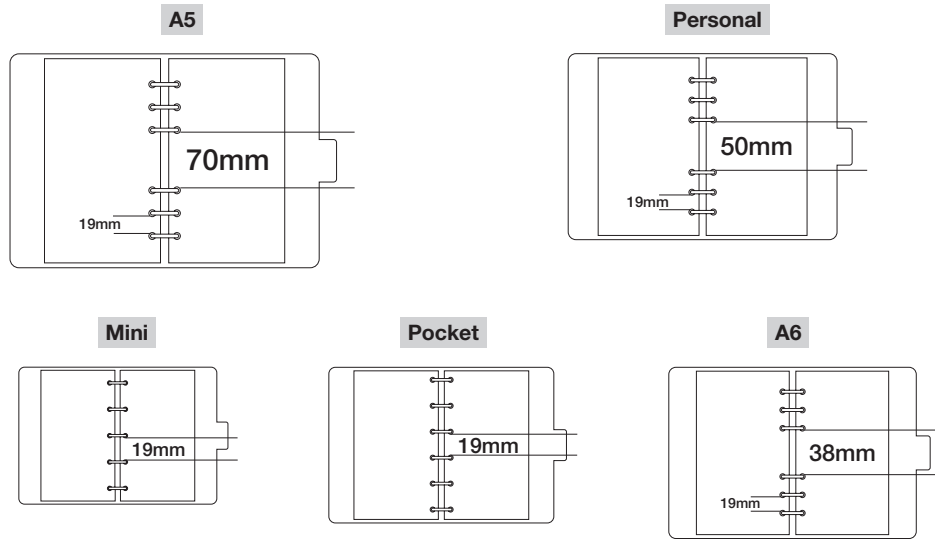


# EN Adjustable 6-Hole Punch



6-hole punch with two sets of cutters that can be adjusted to four different positions to suit the paper size being used. Each set contains three fixed cutters with a 19mm gap between each hole. Depending on where the cutters are positioned, the distance between the 3rd and 4th hole varies as follows:



## Tips & Advice

- The steel cutters are lubricated during the manufacturing process and therefore could leave a small grease residue on the paper for the first punch, so we advise you use a test sheet upon receipt.
- On first use the punching cutters may be stiff to move, but this will ease with use.

- For increased accuracy, crease or mark the paper halfway along the edge to be punched. Then, align the centre of this sheet to the central indented mark on the punch top cap.
- For problem free punching, empty the confetti tray regularly.
- Email: [service@rapesco.com](mailto:service@rapesco.com) if you have an issue with your 6-hole punch or need any help on compatibility.

## Operating Instructions for Model: 1725

### Unlocking the Punch:

Push the metal top cap down to automatically release the locking switch.

### Locking the Punch:

Push the metal top cap down slightly with one hand whilst sliding the locking switch across to the locked position with the other hand. Keep the switch held in the lock position whilst the top cap is released.

### Setting the Punch:

#### For A5:

1. Slide the left and right punching cutters at the rear of the punch to 'A5'. (Fig.1)
2. Position your paper so that one end lines up with the external A5 margin guide on the punch base. (Fig.2)

#### For Personal, Compact and Slimline:

1. Slide the left and right punching cutters at the rear of the punch to 'Personal'.
2. Align the longest edge of the refill page to the two white lines marked 'Personal' on the front of the punch base. (Fig.3)

#### For Pocket:

1. Slide the left and right punching cutters at the rear of the punch to 'Pocket, Mini'.
2. Align the longest edge of the refill page to the two white lines marked 'Pocket' on the front of the punch base. (Fig.4)

#### For A6:

1. Slide the left and right punching cutters at the rear of the punch to 'A6'.
2. Mark or crease the centre of the longest edge of the refill page.
3. Align the marked refill page to the central indented mark on the punch top cap. (Fig.5)

#### For Filofax® Mini:

1. Slide the left and right punching cutters at the rear of the punch to 'Pocket, Mini'.
2. Align the left side of the longest edge of the refill page to the left line marked 'Pocket' on the front of the punch base. (Fig.6)

